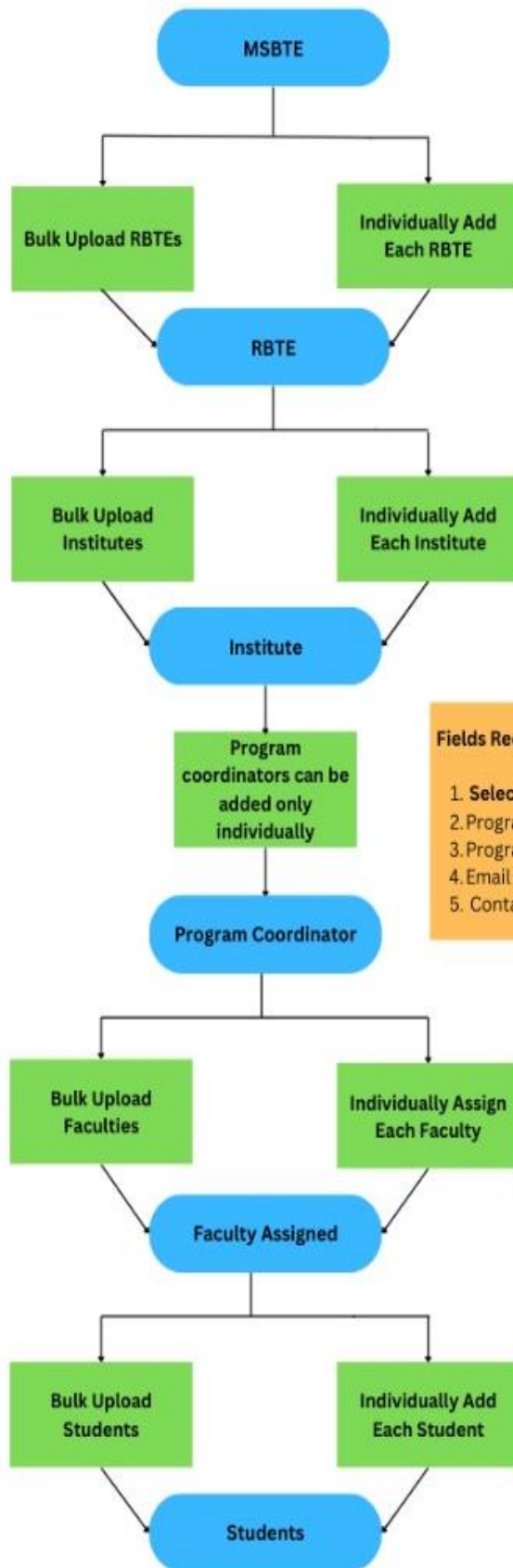


Learning Platform for Financial Literacy Help Guide

About the portal

MSBTE in associations with NABARD Consultancy Services(NABCONS) developed the learning platform with the view to provide Financial Literacy as part of Module V of the course Social and Life Skills (312003) . This platform will empower students to –

1. Develop Literacy About Savings and Investments in the community
2. Attain Literacy About Financial Planning
3. Demonstrate skills about Financial Transactions
4. Use Literacy skills About Income, expenditure and budgeting
5. Use measures about Inflation in the market.
6. Use Literacy/Knowledge About Loans
7. Explain the Importance of Insurance
8. Follow Dos and Dons about finances



Fields Required To Register RBTE :

1. RBTE ID - cannot be edited later
2. RBTE Name - cannot be edited later
3. RBTE Email
4. RBTE Contact Number

Fields Required To Register Institute :

1. Institute Name - cannot be edited later
2. MSBTE Institute Code Old - cannot be edited later
3. MSBTE Institute Code New - cannot be edited later
4. DTE Code - cannot be edited later
5. Institute Admin First Name
6. Institute Admin Last Name
7. Email ID
8. Contact Number
9. Ladline Number (Optional)

Fields Required To Register Program Coordinator :

1. Select Program (Department) from dropdown - cannot be edited later
2. Program Coordinator First Name
3. Program Coordinator Last Name
4. Email ID
5. Contact Number

Fields Required To Register Faculty :

1. Assigned Faculty First Name
2. Assigned Faculty Last Name
3. Email ID
4. Contact Number

Fields Required To Register Student :

1. Student Program (Department) - cannot be edited later
2. Student Enrollment Number
3. Student First Name
4. Student Last Name
5. Email ID
6. Contact Number

About Financial Literacy Course

- a. To provide a robust foundation and equip students with the necessary tools and knowledge to navigate the financial world with confidence, the platform is designed as a 30-hour Financial Literacy Course that will take the students, step by step towards mastering the art of making smart decisions for your future through 15 dynamic chapters :

Chapters 1-5 (available from 4th March)	Chapters 6-10 (available from 12th March)	Chapters 11-15 (available from 19th March)
1. Understanding Financial Literacy	6. Investing Fundamentals	11. Comprehensive Financial Planning
2. Setting Life and Financial Goals	7. Cashless Transactions and Digital Banking	12. Credit Scores and Credit Card Management
3. Income, Expenditure, and Effective Budgeting	8. Inflation : Understanding and Mitigating Impact	13. Avoiding Financial Scams
4. Savings : Why and How	9. Loans and Credit Management	14. Advanced Investment Strategies
5. Retirement Planning Essentials	10. Insurance as a Financial Tool	15. Financial Legislation and Consumer Rights

- b. Each of 15 chapters is explained efficiently through following four components that a student would have to successfully complete to be eligible for the certification by the MSBTE and NABCONS :

- i. Video Lectures
- ii. Reading material
- iii. Interactive Quiz
- iv. Real Life Practical Project Case Study

- c. Quiz : Each chapter is accompanied by a Quiz. Quizzes will be made available step-by-step on platform from 8th March, 2024 -

- I. There would be one quiz per chapter and a final quiz at the end of course encompassing all the chapters. Total 16 quizzes will be made available.
- II. The certificate regarding completion of course will be generated at the end of the course. In order to be eligible for the certificate, student will have to complete all the quizzes including the final one.
- III. Final marks for the course will be given by faculty after conducting orals for the course**

Platform Overview

- a. To access Financial Literacy Platform, every user irrespective of the hierarchy will have to use msbte.arthnirmiti.com
- b. Based on the hierarchy of users, different logins are provided for each :
 - i. MSBTE logins
 - ii. RBTE logins
 - iii. Institute logins
 - iv. Program Coordinator logins
 - v. Faculty Assigned Logins
 - vi. Student Logins
- c. Each user will have to be registered first by the hierarchy above it in order to gain access to the portal. No one can self register themselves from the frontend.
- d. Once registered by the user higher in hierarchy as shown in flow diagram, user will receive an invite email from msbte@arthnirmit.com with their :
 - i. Username - to be used for login
 - ii. Password Set Link - Upon clicking the link, users will be asked to set a password unique to them to be used for future authentication
- e. Once the password is set, user can login to with the portal . (steps for each role is explained in detailed following section)
- f. Following features are provided for roles MSBTE , RBTE, Institute, Program coordinators and Faculty Assigned :
 - i. Create/Update users facility –
 - User at MSBTE can create/update RBTE informations .
 - RBTE users can create/update informations of institutions in ther regions .
 - Institute can create/update Programme Coordinators (Maybe HODs of respective program)
 - Programme coordinators can create/update faculty/faculties who is/are supposed to coordinate the course implementations with students.
 - Faculty users can create/update students of associated programme/s

At every stage of user creation/updates, mail regarding login credentials is automatically sent to the given mailld.
 - ii. Dashboard – Dashboard would display **consolidated metrics** to track the progress based on the aggregated percentage and course completion of students mapped under them. All metrics views will be provided step by step in due course of time till last week of March 2024.

- iii. Reports - **Detailed performance reports** of the users will be made available in respective user logins as well as the login of higher authority.
- iv. Faculty too will have access to undertake the course from 15th March 2024 onwards.
- v. Forgot Password - Once registered, if you forgot your password :
 - a) Visit msbte.arthnirmity.com
 - b) Click "**Login**" and then "**Forget Password?**"
 - c) Enter **email id** with which you are registered on the platform. If no user registered with this email id, you" be shown the error **We can't find a user with that email address.**
 - d) Click the "Reset Password" button.
 - i. You'll receive an email on the registered email id with a link to reset your password.
 - ii. When this link is clicked, email would be auto-fetched and user just needs to
 1. enter the password
 2. confirm the above password
 3. Click the "Reset Password" button when you have set a password for yourself.
 - iii. You would be redirected to msbte.arthnirmity.com
 - iv. You could login now with your new password.

Support and Contact Information –

For further assistance:

- Email: msbte@arthnirmity.com